

## Re-certifikácia - ako požiadať o pridelenie bodov

1. Prihlás sa do tvojho konta <https://skuska.dimaq.sk/> (prihlasovacie údaje ti boli zaslané pri registrácii na skúšku)
2. Vľavo v menu klikni na Recertification, následne na Applications a potom na tlačidlo New application.

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Applications - Expiry date: **2020-11-18**. Recertification points: **0 / 100**

+ NEW APPLICATION

No applications

3. V riadku Select the type of activity, vyber napr. Conference/Congress with DIMAQ accreditation (podľa toho, za čo chceš prideliť body)

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Applicate

\* Select the tipe of activity:

- ✓ Choose
- Conference/Congress with DIMAQ accreditation
- Training/workshop with DIMQ accreditation
- Publication
- Participation in the work of IAB Poland working groups
- Studies with DIMAQ accreditation

cancel Send

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4. Následne vyplň polia, napr.:

Title: Názov eventu

Arranger: Organizátor

Due date: Dátum

Link to the conference: link na webku eventu

Form of participation: Participant (účastník)/Speaker (rečník)

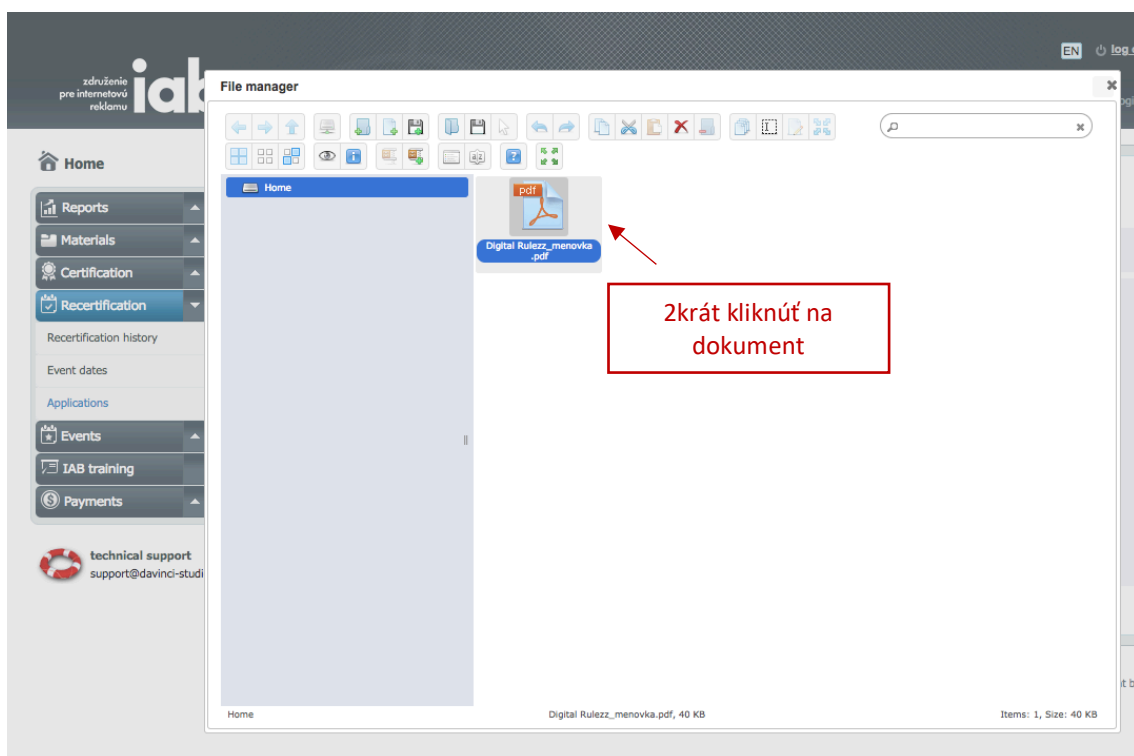
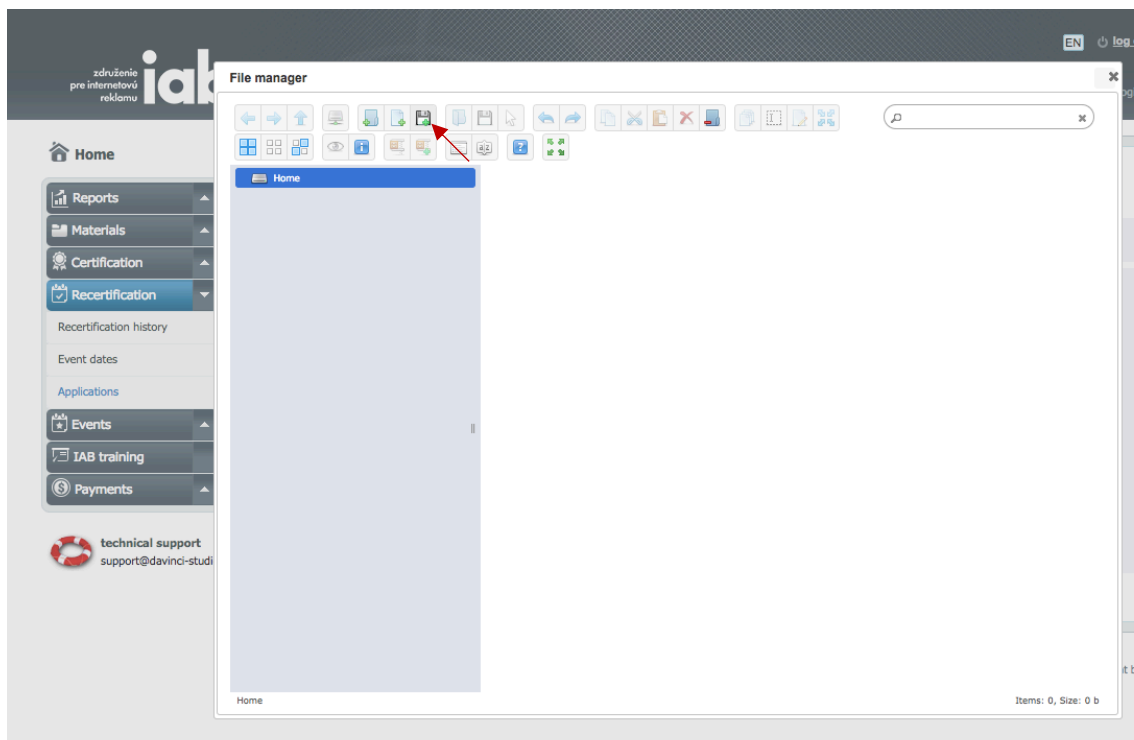
Confirmation scan: Sem prosím nahraj fotografiu tvojej menovky alebo akúkoľvek tvoju fotografiu z podujatia

The screenshot shows the 'Applicate' form in the IAB system. The form fields are as follows:

- \* Select the tipe of activity: Conference/Congress with DIMAQ accreditation
- \* Title: [text input]
- \* Arranger: [text input]
- The date cannot be earlier than a date of obtaining the certificate: 2018-11-19
- \* Due date: [calendar icon]
- \* Link to the conference: [text input]
- \* Form of participation:  Participant  Speaker  Panelist
- Participant - please add confirmation scan of participation  
Speaker/Panelist - please add confirmation scan of participation as declared role/program appearance, eventually evaluation marks  
Points are divided equally among all speakers, in case of conducting lecture by group of speakers
- Confirmation scan: [file upload area]
- 

5. Nahrание dokumentu:

- Klikni na tlačidlo load
- Následne klikni na disketku so zeleným pluskom
- Vyber dokument (Select files) – po nahraní dokumentu na dokument dvakrát klikni
- Ak sa ti dokument nahral správne, budeš vidieť jeho názov v políčku – Confirmation scan





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### Applicate

\* Select the tipe of activity: Conference/Congress with DIMAQ accreditation

\* Title:

\* Arranger:

The date cannot be earlier than a date of obtaining the certificate: 2018-11-19

\* Due date: 2018-11-27

\* Link to the conference:

\* Form of participation:  Participant  Speaker  Panelist

Participant - please add confirmation scan of participation  
Speaker/Panelist - please add confirmation scan of participation as declared role/program appearance, eventually evaluation marks  
Points are divided equally among all speakers, in case of conducting lecture by group of speakers

Confirmation scan:

6. Klikni na tlačidlo – Send

### Applicate

\* Select the tipe of activity: Conference/Congress with DIMAQ accreditation

\* Title:

\* Arranger:

The date cannot be earlier than a date of obtaining the certificate: 2018-11-19

\* Due date: 2018-11-27

\* Link to the conference:

\* Form of participation:  Participant  Speaker  Panelist

Participant - please add confirmation scan of participation  
Speaker/Panelist - please add confirmation scan of participation as declared role/program appearance, eventually evaluation marks  
Points are divided equally among all speakers, in case of conducting lecture by group of speakers

Confirmation scan:



7. Akceptovanie žiadosti trvá niekoľko dní. Po akceptovaní žiadosti, uvidíš v časti Recertification pridelený počet bodov

Applications - Expiry date: **2020-11-18**. Recertification points: **20 / 100** Filters

[+ NEW APPLICATION](#)

| Serial No. | Type of activity                             | Date of deposit application | Date of acceptance of application | Points for application | Options |
|------------|--|-----------------------------|-----------------------------------|------------------------|---------|
| 1          | Conference/Congress with DIMAQ accreditation | 2018-12-03 11:46 AM         | 2018-12-03 11:46 AM               | 20                     |         |

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